




DocTransfer

'A Next Generation Product for Document Importing, Indexing and Processing'

QUMAS DocTransfer is a complete work centre for importing new documents into QUMAS DocCompliance. It enables you to efficiently import, index and process documents while maintaining document integrity and regulatory compliance. DocTransfer contains an extensive Image Manipulation toolset, which enables you to handle and transform TIFF and PDF images - in their native format. DocTransfer can also handle other images, Microsoft Office and any other content. High performance document indexing is available, driving speedy import of content.

Native Handling of Images, PDFs, and Office documents

Simple interface design provides just the features you need:

- Drag and Drop from the file system
- Copy and Paste attributes between documents
- Deskew, Despeckle and Manipulate TIF images
- Full TIF and PDF navigation
- Native Office File Viewers

DocTransfer provides fully automated workflow management, ensuring your content is brought under control in DocCompliance, in the most efficient way possible, reducing time spent importing documents, and dramatically decreasing import errors.

Workflow Processing enables you to:

- Choose the appropriate level of automation
- Create multiple templates for the same workflow type with different approvers
- Choose to simply create the document in draft without workflow automation

Batch and Bulk Processing

DocTransfer also provides Microsoft Excel 'batch list' processing:

- Use Excel to populate the attribute data of a batch of documents
- Once loaded use the standard tools to revise and process the batch

Benefits of DocTransfer (over QUMAS Bulk Loader)

- Each document can have its own attributes and document type
- Single user screen to view and index documents
- Entry of 'Authors' during creation of documents
- Automated workflow processing
- Workflow template editing
- Native TIFF File image manipulation
- Office document visualization
- PDF visualization
- Batch based process – batches can be added to over time and processed later
- Drag and drop rearrangement of imported folders

System Requirements:

Supported on QUMAS DocCompliance 4.01, 4.2, 4.3 and 4.4

Contact Us for More Information

Free Phone U.S Tel: 800 577 1545

NJ Office Tel: 973-805-8600

Free Phone Europe Tel: 00800 725 37000

Cork, Ireland Office Tel: +353 (0)21 4915100

Email: info@qumas.com

Visit: www.qumas.com