



ComplianceSP™ on SharePoint 2010

Complete Document & Process Management
Solution on SharePoint 2010



Overview

QUMAS ComplianceSP on SharePoint 2010 is an innovative document and process management solution, combining the power of SharePoint 2010 with the proven regulatory domain expertise that QUMAS has gained from providing core compliance solutions to regulated industries for almost 20 years. With ComplianceSP, companies can now leverage SharePoint 2010, while drawing on the QUMAS demonstrated best practices for regulatory compliance management. Collaboration is a core element of electronic document management and QUMAS extends this key SharePoint capability to ensure full compliance with regulatory requirements. Combined with proven, preconfigured solutions for managing documents, processes, people and tasks, ComplianceSP on SharePoint 2010 delivers a unique and verifiable solution to all of your regulatory requirements on the latest technologies.

QUMAS ComplianceSP is fully web-based, ensuring anytime/anywhere access to your critical compliance activities, all secured by role and permission based access. It integrates seamlessly and leverages the wider Microsoft environment, including Office, Outlook and Silverlight.

QUMAS ComplianceSP provides:

- ✓ **Configurability**
- ✓ **Innovative UI**
- ✓ **Enterprise Scalability**
- ✓ **Extendibility**
- ✓ **Native SharePoint 2010**
- ✓ **Lower TCO**
- ✓ **Secure Collaboration**
- ✓ **Integration with the wider Microsoft Suite**

QUMAS ComplianceSP Business Solutions

Each QUMAS ComplianceSP solution offers a unique set of best practice compliance configurations, and is fully integrated with the wider ComplianceSP offering, to provide a seamless combination of best practices across all of your compliance initiatives. These solutions include:

Compliance & Quality Documents	Change Control	Vendor & Third Party Audit	Contract Management
Policy & Procedure Documents	Customer Complaints Management	Corporate Compliance	ISO Management
Incident & Event Management	Audit Management	Sales & Marketing Collateral	IT Governance



ComplianceSP Core Capabilities

- Electronic signatures and audit trail of all activity in the system providing accountability and traceability - *See Figure 1 & 2*
- Full lifecycle state management, controlling documents through their lifecycle of create, review, edit, approve, release and distribute
- Controlled content creation based on configurable document templates with workflow automation, auto-naming and metadata support
- Extended SharePoint 2010 Audit Trail including who viewed, reviewed and approved documents, key decision points and sign-off on compliance processes - *See Figure 1*
- PDF renditions, including watermarking and overlays , providing permissions-based access to relevant formats of content for viewing and printing
- Electronic forms for automation & processing of all compliance incidents, driving recognition, investigation and remediation
- Configurable Segregation of Duties to ensure that only the appropriate users can access certain information and carry out particular compliance tasks
- Compliance Process Visualizations ensure end-users can fully leverage best-practice compliance configuration
- A '**Compliance Center**' that contains and displays all relevant compliance information for instant decision making
- Full integration with the SharePoint 2010 environment, leveraging and extending the default SharePoint 2010 user experience
- Automated Notifications via Microsoft Outlook, as well as in the ComplianceSP Task List, to ensure critical tasks are addressed in real time
- Purpose-built Compliance Map, allowing compelling visualization and exploration of all data and relationships in your compliance universe
- Architected and designed for large-scale, enterprise-level usage

QUMAS ComplianceSP Compliance Center

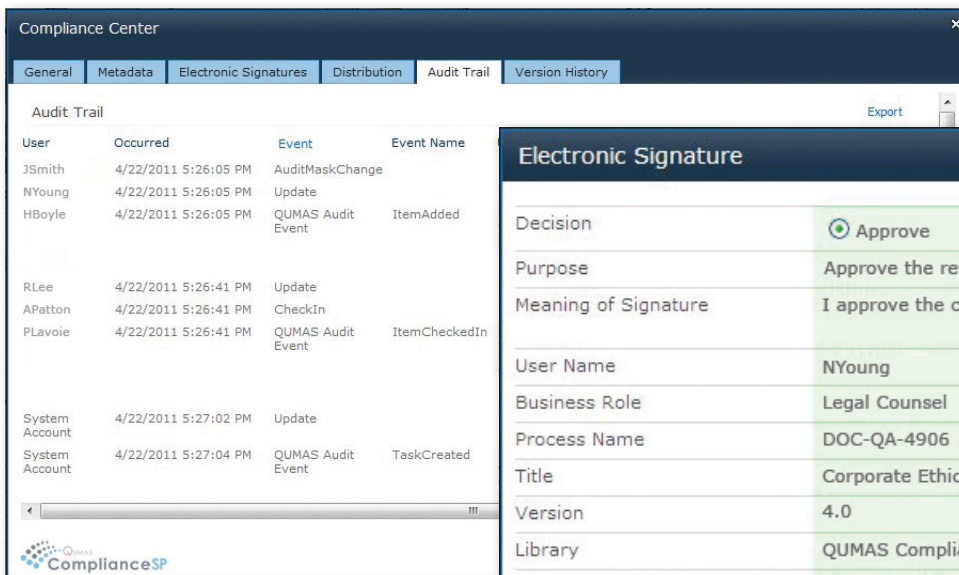


Figure 1

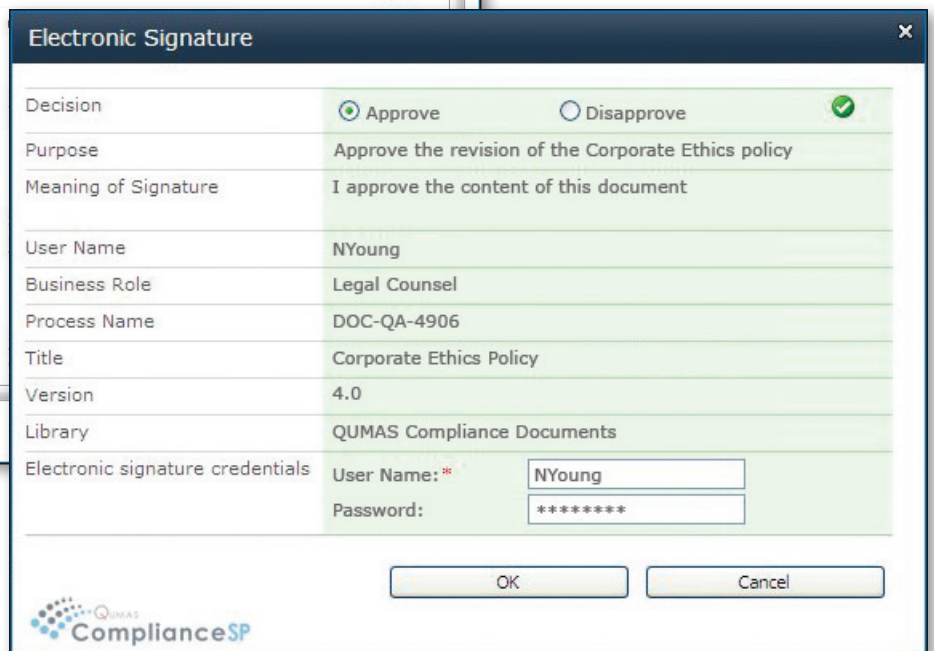


Figure 2

Leverage the experience of QUMAS and the power of SharePoint 2010

QUMAS ComplianceSP automatically exposes all of the benefits of SharePoint 2010, including:

- Seamless integration to Office, Silverlight, InfoPath and Outlook with full enterprise collaboration capabilities
- Greater user satisfaction through the familiar Microsoft interface: High user adoption rates increasing business productivity, reduced user error and reduced compliance risk, simplified end-user training, reduced internal support demands and requirements
- IT professionals benefit from the ease of implementation with SharePoint, reducing deployment time and lowering the total cost of ownership

QUMAS ComplianceSP also provides access to the proven QUMAS regulatory compliance benefits:

- Optimum content management practices in accordance with global regulatory requirements, driving enterprise-wide consistency and compliance for creating, managing and securely storing all controlled content electronically
- Standardized and automated regulatory and business processes, ensuring all incidents are logged, investigated, and remediated in an accountable way that drives efficiency and accuracy across all related activities

About QUMAS

QUMAS is the leader in Enterprise Compliance Management with more than 250 global customer deployments and almost 20 years experience within regulated industries. QUMAS provides a closed-loop Compliance Platform that enables you to integrate the common elements of compliance, including content, processes, people and systems, across your organization. QUMAS Solutions and Packages for document, quality and incident management and regulatory approval enable you to decrease compliance risks, improve operational efficiencies and reduce overall quality costs.

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