

# BIOVIA QUMAS DOCTRANSFER

## DATASHEET

### **'A NEXT GENERATION PRODUCT FOR DOCUMENT IMPORTING, INDEXING AND PROCESSING'**

BIOVIA QUMAS DocTransfer is a complete work centre for importing new documents into BIOVIA QUMAS EDMS. It enables you to efficiently import, index and process documents while maintaining document integrity and regulatory compliance. BIOVIA QUMAS DocTransfer contains an extensive Image Manipulation toolset, which enables you to handle and transform TIFF and PDF images - in their native format. BIOVIA QUMAS DocTransfer can also handle other images, Microsoft Office and any other content. High performance document indexing is available, driving speedy import of content.

### **NATIVE HANDLING OF IMAGES, PDFS, AND OFFICE DOCUMENTS**

#### **Simple interface design provides just the features you need:**

- Drag and Drop from the file system
- Copy and Paste attributes between documents
- Deskew, Despeckle and Manipulate TIF images
- Full TIF and PDF navigation
- Native Office File Viewers

BIOVIA QUMAS DocTransfer provides fully automated workflow management, ensuring your content is brought under control in BIOVIA QUMAS EDMS, in the most efficient way possible, reducing time spent importing documents, and dramatically decreasing import errors.

#### **Workflow Processing enables you to:**

- Choose the appropriate level of automation
- Create multiple templates for the same workflow type with different approvers
- Choose to simply create the document in draft without workflow automation

### **BATCH AND BULK PROCESSING**

#### **DocTransfer also provides Microsoft Excel 'batch list' processing:**

- Use Excel to populate the attribute data of a batch of documents
- Once loaded use the standard tools to revise and process the batch

#### **Benefits of BIOVIA QUMAS DocTransfer (over BIOVIA QUMAS Bulk Loader)**

- Each document can have its own attributes and document type
- Single user screen to view and index documents
- Entry of 'Authors' during creation of documents
- Automated workflow processing
- Workflow template editing
- Native TIFF File image manipulation
- Office document visualization
- PDF visualization
- Batch based process – batches can be added to over time and processed later
- Drag and drop rearrangement of imported folders

#### **System Requirements:**

Supported on BIOVIA QUMAS EDMS

## ABOUT BIOVIA

Dassault Systèmes Biovia Corp. (BIOVIA) provides global, collaborative product lifecycle experiences to transform scientific innovation. Powered by Dassault Systèmes' 3DEXPERIENCE® Platform, BIOVIA solutions create an unmatched scientific management environment that can help science-and process-driven companies create and connect biological, chemical, and material innovations to improve the way we live. The industry-leading BIOVIA portfolio integrates the diversity of science, experimental processes and information requirements across research, development, QA/QC and manufacturing. Capabilities include scientific data management; biological, chemical, and materials modeling and simulation; open collaborative discovery; scientific pipelining; enterprise laboratory management; enterprise quality management; environmental health and safety; and operations intelligence. BIOVIA solutions are used by more than 2,000 companies in the pharmaceutical, biotechnology, energy, chemicals, aerospace, consumer packaged goods and industrial products industries, as well as academic and government entities.

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